



EastSide Jazz, 25 Sutton Road, Witchford, Cambs, CB6 2HX
 Tel 01353 669854 (landline), 07971 550885 (mobile)
 Email info@eastsidejazz.co.uk Web www.eastsidejazz.co.uk

EastSide Jazz Booking Form

Before completing this form please contact EastSide Jazz to discuss the format, timing, and location of your event so we can provide a quotation. Then fill in this form and send it together with a deposit for £100 (payable to Stuart Braybrooke) to the address above.

<u>Section 1 – your personal contact details</u>	
Name (client)	
House No & Street	
Town	
County	
Postcode	
Landline phone	
Mobile Phone	
Email address	

<u>Section 2 – your event</u>	
Type of event	
Date of event	
Venue address	
Names of hosts (i.e. bride/groom, CEO etc)	

<u>Section 3 – timing, options, & fees</u>			
Description	From	To	Fee
Setup time for band			
Optional live background music at the start of your event – <i>solo jazz piano / solo classical guitar / sax & piano dinner jazz</i> (delete as appropriate)			
Main performance from EastSide Jazz band with <i>drums / bass / keys / guitar / sax & male vocal / female vocal</i> (delete as appropriate)			
Optional 1 hour of recorded disco/dance music after the main band performance			
Total =			
Deposit =			£100
Balance to pay in advance of the performance =			



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Terms & conditions of booking

1. This is a contract between EastSide Jazz and the client for provision of musicians
2. The client agrees to provide the following:
 - a. An area for the band to perform which is at least 5 metres wide and 4 metres deep
 - b. A performance area which is clean and dry
 - c. At least two 13 amp 240 volt power connectors adjacent to the performance area
 - d. A separate area for the band to store their cases during the performance
 - e. A clean and dry room with seating for the band to wait in prior to and after the performance
 - f. Soft drinks and a meal for the band
3. For outdoor performances it is the responsibility of the client to ensure that the power supply includes an earth leakage circuit breaker for safety, and that there is sufficient cover for the band in the event of bad weather
4. A car parking space for each band member should be provided at the event
5. If the distance from the car park to the performance area is greater than 100 metres a trolley and/or porters should be provided to help move equipment
6. Cheques should be made payable to Stuart Braybrooke
7. Deposits are non-refundable if the booking is cancelled by the client for any reason
8. Final payment must be made either on the day prior to the performance or earlier.
9. Cancellations may attract a cancellation fee as follows:
 - a. For more than 30 days notice; deposit only
 - b. For 14 to 30 days notice; 50% of the agreed fee
 - c. For less than 14 days notice; 100% of the agreed fee
10. EastSide Jazz reserve the right to change the musicians and/or band format in the case of a band member being ill or unable to perform
11. Fees paid to Groove Tube are for the musicians time and expenses. No other services are implied or offered
12. Band formats are; trio (bass, keys, drums), quartet (trio plus sax & male vocal, or trio plus female vocal), quintet (trio plus sax & male vocal, with either guitar or female vocal) or sextet (trio plus sax & male vocal, female vocal, and guitar). Please specify your requirements on this form.
13. EastSide Jazz do not accept liability for injury, consequential loss, liquidated damages, or negligence
14. In the unlikely event that EastSide are unable to perform for some reason the deposit will be refunded in full

I wish to book EastSide Jazz for the event described above and I accept the terms and conditions of booking. I enclose a deposit cheque for £100.

Signed: _____ **(the client)**

Date: _____

Accepted for EastSide Jazz by: _____ **(the band)**

Date: _____